



United Tribes Technical College (UTTC)

Board of Directors (BOD) Meeting

Bismarck, ND 58504

April 1, 2022 @ 9:06 a.m.

United Tribes Technical College Healing Room and
ZOOM Teleconference Meeting

Board Members Present:

1. Chad Counts, Councilman, TMBCI, UTTC BOD
2. Mark Fox, Chair, Three Affiliated Tribes (TAT), UTTC BOD *via zoom*
3. Douglas P. Yankton, Chair, Spirit Lake Tribe (SLT), UTTC BOD *Vice-Chair*
4. ReNa Lohnes, Councilwoman, SLT, UTTC BOD *Secretary*
5. Janet Alkire, Chair, Standing Rock Sioux Tribe (SRST) @ 9:10am
6. Charles Walker, Councilman, SRST *Treasurer*
7. Delbert Hopkins, Chair, Sisseton Wahpeton Sioux Tribe (SWST), UTTC BOD *Chair*
8. Louie Johnson, Councilman, SWST, UTTC BOD

Board Members Not Present:

1. Jamie Azure, Chair, Turtle Mt. Band of Chippewa Indians (TMBCI), UTTC BOD
2. Mervin Packineau, Councilman, TAT, UTTC BOD

Others Present:

1. Dr. Leander R. McDonald, President
2. Courtney Lawrence, Executive Assistant to the President
3. Garrett Ludwig, Kelsch, Ruff, Kranda, Nagle & Ludwig Law Firm
4. Katina DeCoteau, Chief Finance Officer *via zoom*
5. Joely Heavy Runner, Safety & Security Director
6. Melvin Miner, Campus Planner *via zoom*
7. Holiday Van Sciver, Native American Outreach Coordinator, United States Department of Agriculture (USDA)
8. Erin Oban, State Director, USDA
9. Dennis Prescott, Senior Vice President, BWF

- I. **INVOCATION:** Director Louie Johnson provided the invocation.
- II. **CALL TO ORDER:** Director Delbert Hopkins, Chair, called the meeting to order at 8:57 a.m. Roll call was taken, and a quorum was present.
- III. **APPROVAL OF AGENDA**
Motion #1 by Director Chad Counts seconded by Director Doug Yankton to approve the agenda with the addition to move the Finance Report to the Consent Agenda and

add the FY23 budget review and approval under the Finance Report. Motion passed by unanimous decision by all present.

IV. APPROVAL OF MINUTES

March 4, 2022 UTTC Board Meeting minutes.

Motion #2 by Director Janet Alkire, seconded by Director Louie Johnson, to approve the minutes of March 4, 2022. Motion passed by unanimous decision by all present.

V. CONSENT AGENDA

All directors and division reports submitted: Academic Affairs, Campus Services, Human Resources, Safety & Security, College Relations, and Finance.

Motion #3 by Director Mark Fox, seconded by Director Doug Yankton, to approve the Consent Agenda. Motion passed by unanimous decision by all present.

VI. PRESIDENT'S REPORT

President McDonald presented his report and highlighted the main events for the month of March. Dennis Prescott, BWF, presented the UTTC Fundraising Assessment results as to UTTC's fundraising potential for capital building projects. Holiday Van Sciver, USDA Native American Outreach Coordinator, introduced the new USDA State Director, Erin Oban, to share a few words. The BOD gained consensus to move the September BOD meeting date from Friday, September 9, 2022 to Thursday, September 1, 2022.

Motion #4 by Director Janet Alkire, seconded by Director Doug Yankton to approve the President's Report as presented. Motion passed by unanimous decision by all present.

UTTC FY2023 Proposed Budget

Katina DeCoteau, Chief Finance Officer, presented the UTTC FY2023 Proposed Budget for approval.

Motion #5 by Director Charles Walker, seconded by Director Chad Counts to approve the UTTC FY2023 Budget as presented. Motion passed by unanimous decision by all present.

SAFETY&SECURITY REPORT

Joely Heavy Runner, Safety & Security Director, presented his report for the month.

Motion #6 by Director Doug Yankton seconded by Director ReNa Lohnes to approve the Safety & Security Report as presented. Motion passed by unanimous decision by all present.

VII. UNFINISHED BUSINESS

No unfinished business at this time.

VIII. NEW BUSINESS

Time & Effort Policy

Katina DeCoteau presented the Time & Effort Policy as submitted for approval.

Motion #7 by Director Chad Counts, seconded by Director Janet Alkire, to approve the Time & Effort Policy. Motion passed by unanimous decision by all present.

5-8 Salary Scale

Rae Gunn presented the 5-8 Salary Scale as submitted for approval.

Motion #8 by Director Janet Alkire, seconded by Director Charles Walker, to approve the 5-8 Salary Scale. Motion passed by unanimous decision by all present.

2-5 Internal Transfers or Promotions Policy

Rae Gunn presented the 2-5 Internal Transfers or Promotions Policy as submitted for approval.

Motion #9 by Director Charles Walker, seconded by Director Louie Johnson, to approve the 2-5 Internal Transfers or Promotions Policy. Motion passed by unanimous decision by all present.

South Campus Storm Water Improvements tabled for a later date.

IX. ADJOURNMENT

Next meeting –May 6, 2022

Motion # 10 by Director Doug Yankton seconded by Director Louie Johnson, there being no further business to come before the board today, April 1, 2022, the meeting adjourned at 10:11 a.m. Motion passed by unanimous decision by all present.



ReNa Little-Lohnes, Secretary
UTTC Board of Directors

Approval of April 1, 2022 Board Minutes

Motion#2 by Director Doug Yankton seconded by Director Johnson to approve minutes of April 1, 2022 UTTC Minutes. Motion passed by unanimous decision by all present May 6, 2022.